

# 2012 Heart of America Awards

## Online Entry Submission Instructions

On the contestant login page (<http://betternewspapercontest.com/login>) choose our contest from the drop-down menu, Kansas City Press Club 2012 Heart of America Awards.

From the “News Organization” drop-down menu, choose your employer.

If it is not listed, email [kcpresclub@gmail.com](mailto:kcpresclub@gmail.com) and we will add it to the database. Please provide the name of the company, the “Circulation Group” (see below), your name and email address, a contact name and email address (if different), and whether or not you are an SPJ member and, if you are, your member number.

Enter “BNC” as your initial login.

On the next page enter a new password and confirm, and fill in any other blank fields.

Under “Welcome to the BNC,” click on Submit Entry.

Choose the appropriate category for the entry.

Enter a headline or title.

List the names of those who worked on the entry.

If you have supporting material that you want to submit with your entry, browse for the file under “Upload Attachment” and click “Upload.”

Enter the Website URL(s) where your entry resides (such as your news organization’s Web site, YouTube, etc.

If you are an SPJ member, enter your member number (leave blank if you’re not a member)

Enter the names of those who worked on the entry. If there are more than five, enter “Staff.”

Click “Submit.”

You’ll be shown an “Official Entry Form” to confirm your entry. If there is an error, click on “Manage Entries,” delete the entry and resubmit.

You can also use the “Manage Entries” link to review all your entries and calculate your entry fees, and pay them via PayPal, or mail them in.